



BA (Hons) in Economics

Student Handbook

2021-22

1. Welcome to the Programme

1.1 Message from the Dean

Upholding the American College of Greece tradition of providing a student-oriented educational experience, Deree School of Business and Economics delivers academic programmes that are based on quality instruction and pedagogic best practice. Blending critical enquiry with practical insight, Business and Economics curricula equip students with analytical and practical skills that are essential in today's globalized market place and, at the same time, provide excellent preparation to students who wish to pursue graduate studies in economics and business-related fields. Rigorous external review through NECHE accreditation, along with validation by the Open University UK, safeguard the quality and warrant the international relevance of our programmes.

Friendly and accessible academic staff, who combine scholarly expertise with industry experience, deliver business and Economics programmes. The talented and increasingly diverse student population of the College motivates the academic staff. Together they contribute to the creation of a vibrant academic environment at Deree, helping the School of Business and Economics rise to the next level of excellence.

In the School of Business and Economics, you will be offered instruction and experiences that will enable you to develop essential skills to pursue a meaningful career and contribute to business and society. You will be equipped with knowledge grounded on liberal education, economics, business foundations and functions, as well as sound specialization components. This handbook provides detailed information on the curricular structure of and the opportunities provided by the programme you have chosen.

Welcome to Deree–The American College of Greece and to the School of Business and Economics!

Annie Triantafillou Ph.D.
Dean

1.2 Message from the Programme Coordinator

Welcome to Deree - The American College of Greece and to the Economics programme. Launched in the 1960s as one of the first Bachelor's programmes offered by The American College of Greece, the Economics programme has a long tradition in offering education of outstanding quality in the field of Economics. Economics faculty are dedicated to high quality teaching, research, and service to the community and to the profession. They offer a rigorous and comprehensive program that has gained an excellent reputation in the Greek industry as well as in universities abroad over the years.

In addition, the programme engages students and enhances their learning through the organization of co-curricular activities, such as guest lectures by prominent professionals, company presentations, site visits, educational and social events. Moreover, during *Business Week*, the annual forum held by the School of Business and Economics, the Economics Student Society actively contributes to the organization of a conference that hosts eminent speakers, round-table discussions, workshops and many other events.

The Economics programme attracts students from diverse backgrounds, including Study Abroad students from international universities and Parallel Studies students from local universities. Building on its numerous strengths and constantly seeking opportunities to enhance the overall student experience, the Economics programme is set to become a premier choice for studying economics in Greece.

We hope that you will enjoy your intellectual journey with us!

With best wishes,

Dr. Dimitris Doulos,
Programme Coordinator – Economics

1.3 Deree-The American College of Greece

The American College of Greece (ACG) is a US non-profit institution. The educational system at Deree-ACG is based upon that of American institutions of higher learning. The school provides its students with a quality education of a standard equivalent to that of the most respected colleges and universities in the United States by virtue of the College's accreditation by NECHE, the oldest accrediting body in the United States.

In 2010, Deree-ACG entered into a partnership with The Open University of the U.K., the largest university in Europe, for the purpose of programme validation. All the undergraduate programs offered at Deree-ACG are validated by The Open University, UK (www.open.ac.uk/validate). Through these accreditation and validation relationships, Deree-ACG students undertake studies leading to the award of two degrees: a US Bachelor's degree, reflecting institutional accreditation by NECHE, and a UK Honour's Bachelor's Award validated by The Open University.

All degree seeking students entering Deree-The American College of Greece (Deree-ACG) will be required to register for both the US, NECHE accredited bachelor's degree, and the European – UK award validated by the Open University. The following may be exempted from this rule: a) students pursuing parallel studies at Greek public universities. b) Transfer students who have transferred 92 US credits or above applicable to their program. c) Readmitted students who have interrupted their studies before 2010 will have the option of pursuing only a Deree US degree. Students who wish to be considered for these exemptions must petition the Committee on Academic Standards and Policies (CASP) through the Student Success Center during the first month after their initial registration at Deree.

1.4 Academic Calendar

<http://www.acg.edu/academics/college-calendars>

1.5 Key Contacts

- American College of Greece: +30 210 600 9800
- Programme Coordinator: Dr. Dimitris Doulos ddoulos@acg.edu ext. 1397
- SBE Dean's Office: sbe@acg.edu ext. 1108, 1150, 1008
- Academic Advising Office: dc.adv@acg.edu ext. 1431
- Student Success Centre: ssc@acg.edu ext.1326, 1333
- Registrar's Office: registrar@acg.edu ext. 1331, 1328, 1449, 1445
- Validation Office: validation@acg.edu ext. 1428
- Student Affairs: studentaffairs@acg.edu ext. 1197, 1442
- Student Government: dc.sgorg@acg.edu ext.1373
- Library helpdesk: libraryreference@acg.edu ext. 1434, 1267
- SASS: sass@acg.edu ext.1273, 1276
- Study Abroad Office: studyabroadoffice@acg.edu ext. 1029, 1412
- Career Office: career@acg.edu ext. 1313, 1316
- Educational Psychologist: Dr. Natassa Triga, atriga@acg.edu ext. 1167
- College Nurse: Kamilioti Maria Kyriaki, mkamilioti@acg.edu ext. 1500

1.6 Keeping in Touch

Academic and administrative staff at ACG use your student email address to contact you. It is important that you check this account regularly. You can forward emails from your student email address to a preferred personal email address. However, spam filters needed by the College mean that emails sent from external email addresses may be delayed, blocked or deleted. It is, therefore, important that your student email address is the only email address that you use to contact College staff. We will inform you of cancelled classes / activities / course notices as soon as possible. This will be via Blackboard, an email to your student email address or, if urgent, via the mobile phone number on our contact records. Please make sure that you inform the Registrar's Office whenever you change your address and contact details. This will ensure we can always contact you in an emergency, and that you receive any important College communications that we may need to send you.

2. Studying on this Programme

2.1 Programme Mission

In congruence with the mission of the College, the mission of the Economics Department is to generate an academic and professional environment, in which students can learn and practice the science of economics and faculty can contribute to it.

2.2 Programme goals and competencies

The economics program aims to provide students with a thorough grounding in theoretical and applied economics. The program equips students with the appropriate tools to become successful professionals in today's global market environment. Students completing the program will also be able to pursue graduate studies in economics, finance, and other business-related fields.

The overall **goals** of the Economics program are to:

- Provide students with a solid background in economic theory and applications both at the level of the firm and the aggregate economy
- Help students develop analytical and critical thinking on economics topics, current issues and policies
- Provide students with applicable quantitative skills
- Prepare students for postgraduate education
- Prepare students to become informed citizens and professionals by striking a balance between economic theory and practice

Specifically, the programme aims to produce students with the following **competencies**:

1. Articulate, both orally and in writing, the core economic principles, concepts and theories that form the foundation of modern economic analysis and economic research.
2. Use of the tools, techniques and methods of empirical economics to analyze data by making use of computer software to perform statistical analysis.
3. Critically evaluate key findings in published economic research from a wide range of sources including academic literature, public policy 'think tanks,' and government agencies.
4. Apply core concepts and quantitative tools to analyze and research real world problems.
5. Compare and contrast alternative economic policy proposals on microeconomic and macroeconomic issues.
6. Utilize up-to-date methodological tools and become fully engaged in economic research and issues in different fields of economics.

2.3 Programme Learning Outcomes

The programme's intended learning outcomes specify that upon completion of the programme, students will be able to:

A. Knowledge and Understanding

- 1) Demonstrate knowledge and understanding of economic principles and tools and their application to economic reasoning and topics
- 2) Demonstrate knowledge and understanding of relevant mathematical and statistical techniques and their application in economics
- 3) Demonstrate knowledge and understanding of economic theories, policy issues and economic performance
- 4) Demonstrate knowledge and understanding of relationships between the structure and operation of financial markets and institutions, and the economy
- 5) Demonstrate knowledge and understanding of the evolution of economic thought, economic systems, and economic methodology
- 6) Demonstrate knowledge and understanding of the notion of sustainability as it pertains to economic, social, political, and environmental issues

B. Cognitive Skills (reasoning, perception, intuition)

- 1) Apply economic reasoning to everyday problems in real world situations
- 2) Comprehend current events and evaluate specific policy proposals
- 3) Analyze and synthesize issues relating to a variety of fields in economics
- 4) Perceive different perspectives to the analysis of economic phenomena

C. Practical and Professional Skills

- 1) Make use of sampling techniques to obtain data in order to conduct research
- 2) Utilize data to gain insight into a specific economic relationship
- 3) State specific assumptions for the purposes of constructing a model
- 4) Apply quantitative tools to construct and estimate models using data, testing hypotheses, forecasting and interpreting estimates
- 5) Prepare reports on economic and financial results and deriving conclusions and/or policy implications
- 6) Communicate effectively in written, oral and graphical form analysis of specific economic and financial issues

D. Key/Transferable Skills

- 1) Handle numerical information and communicating economic and statistical concepts in a clear and meaningful way
- 2) Analyze current economic and financial developments using key economic concepts and tools
- 3) Report on and analyze economic and financial data using computer applications and statistical techniques
- 4) Evaluate and convey key findings in published economics and financial research
- 5) Make use of economic concepts and tools (e.g. opportunity cost, marginal analysis, expectations, incentives, policy trade-offs, agency conflicts, risk management) in strategic thinking and decision making

2.4 Programme Structure

Level 4

➤ Compulsory modules

EC	1000	PRINCIPLES OF MICROECONOMICS	15 CREDITS
EC	1101	LE- PRINCIPLES OF MACRO ECONOMICS	15 CREDITS
EC	2011	ECONOMIC HISTORY OF EUROPE	15 CREDITS
MA	2105	APPLIED CALCULUS	15 CREDITS
MA	2021	APPLIED STATISTICS	15 CREDITS
EC	2350	MATHEMATICAL TECHNIQUES IN ECONOMICS	15 CREDITS
AF	2007	FINANCIAL ACCOUNTING	15 CREDITS
FN	2128	PRINCIPLES OF FINANCE	15 CREDITS

Level 5

➤ Compulsory modules

EC	3270	MANAGERIAL ECONOMICS	15 CREDITS
EC	3271	MACROECONOMIC THEORY AND POLICY	15 CREDITS
EC	3473	SLCTD TPCS IN MICROECONOMIC THEORY	15 CREDITS
EC	3474	ADVANCED MACROECONOMICS	15 CREDITS
EC	3536	ECONOMETRICS I	15 CREDITS

➤ Three Optional modules

ECONOMICS OPTION** (LEVEL 5) – 15 CREDITS

ECONOMICS OPTION** (LEVEL 5) – 15 CREDITS

ECONOMICS OPTION** (LEVEL 5) – 15 CREDITS

from the following list:

EC	3225	REAL ESTATE ECONOMICS	15 CREDITS
EC	3226	CREDIT AND LENDING	15 CREDITS
EC	3227	MARITIME ECONOMICS	15 CREDITS
EC	3232	ECONOMICS OF THE EUROPEAN UNION	15 CREDITS
EC/AF	3240	MONEY AND BANKING	15 CREDITS
EC	3342	PUBLIC FINANCE	15 CREDITS
EC	3362	LABOR ECONOMICS	15 CREDITS
EC	3324	INSURANCE	15 CREDITS
EC	3134	ENVIRONMENTAL AND RESOURCE ECONOMICS	15 CREDITS
EC/FN	3046	INVESTMENT ANALYSIS AND MANAGEMENT I	15 CREDITS
FN	3213	CORPORATE FINANCE	15 CREDITS
FN	3219	INTERNATIONAL FINANCE	15 CREDITS

Level 6

➤ Compulsory modules

EC	4010	HISTORY OF ECONOMIC THOUGHT	15 CREDITS
EC	4653	ECONOMETRICS II	15 CREDITS
EC	4980	THESIS IN ECONOMICS	30 CREDITS

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➤ Four optional modules

ECONOMICS OPTION*** (LEVEL 6) – 15 CREDITS

ECONOMICS OPTION*** (LEVEL 6) – 15 CREDITS

ECONOMICS OPTION*** (LEVEL 6) – 15 CREDITS

ECONOMICS OPTION*** (LEVEL 6) – 15 CREDITS

from the following list:

EC	4021	ECONOMIC DEVELOPMENT OF MODERN GREECE	15 CREDITS
EC/FN	4007	SUSTAINABLE FINANCE AND INVESTING	15 CREDITS
EC/FN	4009	BEHAVIOURAL ECONOMICS & FINANCE	15 CREDITS
EC/FN	4004	SOCIAL ECONOMY AND ENTREPRENEURSHIP	15 CREDITS
EC	4020	ECONOMIC DEVELOPMENT AND SUSTAINABILITY	15 CREDITS
EC	4066	ECONOMIC METHODOLOGY	15 CREDITS
EC	4345	MONETARY THEORY AND POLICY	15 CREDITS
EC	4331	INTERNATIONAL TRADE	15 CREDITS
EC	4365	INTERNATIONAL MONETARY ECONOMICS	15 CREDITS
EC/FN	4129	INVESTMENT ANALYSIS AND MANAGEMENT II	15 CREDITS
EC	4667	ECONOMICS OF DEFENSE	15 CREDITS
EC/FN	4430	FINANCIAL DERIVATIVES	15 CREDITS
AF	4045	CORPORATE GOVERNANCE AND ACCOUNTABILITY	15 CREDITS
AF	4096	MERGERS AND ACQUISITIONS	15 CREDITS
FN	4535	FINANCIAL MODELING	15 CREDITS
FN	4452	FIXED INCOME SECURITIES	15 CREDITS

2.5 Indicative Student Timetable**Year 1
Fall Semester**

EC	1000	L4	PRINCIPLES OF MICROECONOMICS	15
MA	2105	L4	APPLIED CALCULUS	15
AF	2007	L4	FINANCIAL ACCOUNTING	15
EC	2011	L4	ECONOMIC HISTORY OF EUROPE	15

Spring semester

EC	1101	L4	LE- PRINCIPLES OF MACRO ECONOMICS	15
FN	2128	L4	PRINCIPLES OF FINANCE	15
MA	2021	L4	APPLIED STATISTICS	15
EC	2350	L4	MATHEMATICAL TECHNIQUES IN ECONOMICS	15

**Year 2
Fall Semester**

EC	3270	L5	MANAGERIAL ECONOMICS	15
EC	3271	L5	MACROECONOMIC THEORY AND POLICY	15
EC	3536	L5	ECONOMETRICS I	15
**		L5	ELECTIVE	15

Spring semester

EC	3473	L5	SELECTED TOPICS IN MICROECONOMIC THEORY	15
EC	3474	L5	ADVANCED MACROECONOMICS	15
**		L5	OPTIONAL MODULE	15
**		L5	OPTIONAL MODULE	15

**Year 3
Fall Semester**

EC	4653	L6	ECONOMETRICS II	15
EC	4980	L6	THESIS IN ECONOMICS	30
***		L6	OPTIONAL MODULE	15

Spring semester

EC	4010	L6	HISTORY OF ECONOMIC THOUGHT	15
***		L6	OPTIONAL MODULE	15
***		L6	OPTIONAL MODULE	15
***		L6	OPTIONAL MODULE	15

**See list of L5 optional modules in section 2.4 Programme Structure

***See list of L6 optional modules in section 2.4 Programme Structure

Indicative Scheduling for compulsory modules

Module rubric and level			Module Title	Frequency of offering
EC	1000	L4	PRINCIPLES OF MICROECONOMICS	Fall, Spring
EC	1101	L4	LE- PRINCIPLES OF MACRO ECONOMICS	Fall, Spring
MA	2105	L4	APPLIED CALCULUS	Fall, Spring
AF	2007	L4	FINANCIAL ACCOUNTING	Fall, Spring
EC	2011	L4	ECONOMIC HISTORY OF EUROPE	Fall
FN	2128	L4	PRINCIPLES OF FINANCE	Fall
MA	2021	L4	APPLIED STATISTICS	Fall
EC	2350	L4	MATHEMATICAL TECHNIQUES IN ECONOMICS	Spring
EC	3270	L5	MANAGERIAL ECONOMICS	Fall
EC	3271	L5	MACROECONOMIC THEORY AND POLICY	Fall
EC	3473	L5	SELECTED TOPICS IN MICROECONOMIC THEORY	Spring
EC	3474	L5	ADVANCED MACROECONOMICS	Spring
EC/FN	3537	L5	ECONOMETRICS I	Fall
EC/FN	4653	L6	ECONOMETRICS II	Fall
EC	4010	L6	HISTORY OF ECONOMIC THOUGHT I	Spring
EC	4980	L6	THESIS IN ECONOMICS	Fall – Spring (sequence)

Indicative Scheduling for optional modules

Module rubric and level			Module Title	Frequency of offering
EC	3225	L5	REAL ESTATE ECONOMICS	Spring
EC	3226	L5	CREDIT AND LENDING	Fall
EC	3227	L5	MARITIME ECONOMICS	Fall
EC	3232	L5	ECONOMICS OF THE EUROPEAN UNION	Spring
EC/AF	3240	L5	MONEY AND BANKING	Fall, Spring
EC	3342	L5	PUBLIC FINANCE	Fall
EC	3362	L5	LABOR ECONOMICS	Spring
EC	3324	L5	INSURANCE	Spring
EC	3134	L5	ENVIRONMENTAL AND RESOURCE ECONOMICS	Fall
EC/FN	3046	L5	INVESTMENT ANALYSIS AND MANAGEMENT I	Spring
FN	3213	L5	CORPORATE FINANCE	Fall, Spring
FN	3219	L5	INTERNATIONAL FINANCE	Spring
EC	4021	L6	ECONOMIC DEVELOPMENT OF MODERN GREECE	Fall
EC/FN	4007	L6	SUSTAINABLE FINANCE AND INVESTING	Spring

EC/FN	4009	L6	BEHAVIOURAL ECONOMICS & FINANCE	Spring
EC/FN	4004	L6	SOCIAL ECONOMY AND ENTREPRENEURSHIP	Fall
EC	4020	L6	ECONOMIC DEVELOPMENT AND SUSTAINABILITY	Spring
EC	4066	L6	ECONOMIC METHODOLOGY	Spring
EC	4345	L6	MONETARY THEORY AND POLICY	Fall
EC	4331	L6	INTERNATIONAL TRADE	Fall
EC	4365	L6	INTERNATIONAL MONETARY ECONOMICS	Fall
EC/FN	4129	L6	INVESTMENT ANALYSIS AND MANAGEMENT II	Fall
EC	4667	L6	ECONOMICS OF DEFENSE	Spring
EC/FN	4430	L6	FINANCIAL DERIVATIVES	Spring
AF	4045	L6	CORPORATE GOVERNANCE AND ACCOUNTABILITY	Fall
AF	4096	L6	MERGERS AND ACQUISITIONS	Spring
FN	4535	L6	FINANCIAL MODELING	Fall
FN	4452	L6	FIXED INCOME SECURITIES	Spring

2.6 Academic Staff

Dr. Panagiotis Asimakopoulos holds a BSc in Economics with specialization in Industrial Issues, University of Piraeus, an MSc in Economics with specialization in Applied Economic and Finance, Athens University of Economics and Business, and a Ph.D. in Finance, University of Piraeus. Dr. Asimakopoulos has taught undergraduate and graduate finance and economic courses such as corporate finance, topics in finance financial mathematics, derivatives and risk management, mathematical economics, investment, financial modeling and financial accounting. His research interests principally concentrate on the area of corporate finance and payout policy. Other primary areas of academic interest are the examination of cash holding behaviors, merger and acquisitions, and sustainable finance and governance. His research has been presented in several national and international conferences and published in highly ranked peer-reviewed international journals in Finance such as the Journal of Financial and Quantitative Analysis (JFQA), the Journal of Financial Stability (JFS), the European Journal of Finance (EJF), and the Journal of International Review of Financial Analysis (IRFA). Email: pasimakopoulos@acg.edu

Dr. Anna Constantatos holds a B.Sc. in Accounting & Finance, Deree - The American College of Greece; M.B.A. Finance and Investments, The City University of New York, Bernard M. Baruch College; PhD Accounting and Finance, University of Stirling. Dr. Constantatos lectures in Financial Accounting, Managerial Accounting, Intermediate Accounting, Financial Management, Principles of Finance and Corporate Governance & Accountability. Her research interests include Corporate Governance; Earnings Management; International Accounting. Email: aconstantatos@acg.edu

Dr. Yannis El. Doukas holds a PhD in the Political Economy of the Reform of the Common Agricultural Policy from the University of Athens. He received his BA in Economics from the University of Athens, his MA in International Development and Finance from Leicester University and his MSc in International Business Administration from the Athens University of Economics and Business. His teaching experience includes courses on Economics, Agricultural production and Agricultural Policy (National and Kapodistrian University of Athens)

Agricultural Economics (Athens University of Economics and Business), International and European Economics and Institutions (National School of Public Administration) and Economics and the European Union (Deree College). His research experience includes the participation in several projects such as the Eu Jean Monnet Network "Crisis-Equity-Democracy for Europe and Latin America, the Evaluation of the EU Commission's proposals for 2014-2020 Multiannual Financial Framework, financed by the Bank of Greece, the Onassis Foundation Project about the impact of the economic crisis in Greece among the rural and urban space, and the comparative study on Agriculture between Greece, the Netherlands and Israel, on behalf of DIKTIO Network for Reform in Greece and Europe. Finally, he has worked as a project manager in several European programs and has served as special adviser to the Minister for Rural Development and Food. Additionally, he is a member of the Editorial Board of the scientific review "Region & Periphery". Email: jdoukas@acg.edu

Dr. Dimitris Doulos is a Professor of Economics in the School of Business and Economics at Deree - The American College of Greece. He received his Ph.D. degree from Wayne State University at Detroit in 1995. He taught Economics and Finance at the undergraduate and graduate level at Wayne State University from 1990 until 1996. He joined the Economics Department of the American College of Greece in 1996 where he teaches courses in the areas of macroeconomics, international economics and international finance. He has also engaged in business consulting and participated in EU-funded projects. His current research focuses in the area of international economics and finance. Dr. Doulos has published and presented papers on various international conferences on foreign direct investment, inflation dynamics, effectiveness of structural funds, export competitiveness and external imbalances in the European Union. He served as Head of the Department of Economics and Social Studies from September 2008 until August 2009 and as Graduate Program Coordinator for the Master of Science in Finance program from 2009 until 2012. He is currently the Economics Program coordinator. Email: ddoulos@acg.edu

Dr. Maria-Teresa Gastardo-Fountis, BS in Statistics, University of the Philippines at Los Banos; Master of Statistics, North Carolina State University at Raleigh; PhD in Applied Statistics concentration, Memphis State University, 1984. Dr. Gastardo's teaching career at Deree dates back to 1985 when she started teaching general education mathematics and statistics for psychology, sociology, economics and business majors. In 2005 when Deree launched the MS in Applied Psychology, Dr Gastardo was designated to develop the graduate statistics module which she taught until 2010. Her prior experience in academia include stints as a graduate teaching assistant at Memphis State University, instructor of undergraduate statistics and college statistician at Visayas State College of Agriculture in the Philippines. As an applied statistician, her professional experience includes working for Becton-Dickinson research center at the Research Triangle Park in North Carolina, and performing statistical analyses for research projects in psychology and in agronomy, including the Benchmark Soils project of Puerto Rico. Dr. Gastardo's research interests lie in the scholarship of teaching and learning. Her current engagement includes assessment of the impact of computer technologies, student feedback and non-cognitive factors on the teaching and learning of undergraduate mathematics and statistics. She has recent active participation in international scientific conferences on education and technology, where she has contributed peer-reviewed articles, served as session chair and reviewed submitted abstracts as member of the international scientific advisory board. Email: mtgast85@acg.edu

Dr. Anna Giannopoulou-Merika BSc in Mathematical Economics and Econometrics, London School of Economics (1985) MSc in Economic Development, University of Salford (1986) PhD

in Economics, University of Salford (1990). Professor Giannopoulou-Merika is teaching primarily econometrics and related courses. Her teaching interests include statistics for economists, financial econometrics, forecasting and maritime financial management courses, both at the undergraduate level since 1990, and at the graduate level since 2004. Her current research interests cover forecasting, corporate governance and shipping. She is the author of a book in applied financial econometrics and over 50 published refereed research papers in international journals. She has over 1000 citations in Google Scholar. Her articles have been published in refereed international journals like Entrepreneurship Theory and Practice, Journal of Maritime Policy and Management, International Journal of Business and Economics, Journal of Forecasting, Journal of Applied Business Research, Transportation Research Part E, Transportation Research Part A. She has presented papers in over 40 international and national conferences. Email: merikas@acg.edu

Dr. Nikiforos T. Laopodis is a Professor of Finance at the School of Business and Economics' Finance Department at The American College of Greece. Previously, he was teaching at the Finance Department of Fairfield University's Dolan School of Business. Dr. Laopodis is widely published in the areas of finance and economics on topics such as investments, monetary and fiscal policies and financial econometrics and in highly respected journals such as The Financial Review, the Journal of International Money and Finance, the Journal of International Financial Markets, Institutions and Money, and the Journal of Financial Stability, among others. Since 1995, he has been, and continues to be, an active and regular participant in the Eastern Finance Association, Financial Management Association (US and Int'l) and recently in the European Financial Management Association. Finally, he has published a textbook in investments in 2013, titled Understanding Investments: Theories and Strategies, the 2nd edition of which was in July 2020. The first edition of his second textbook, titled Financial Economics and Econometrics is due out later in 2021. Dr. Laopodis currently teaches investments, financial econometrics and financial markets and institutions. Email: nlaopodis@acg.edu

Dr. Flora Leventis joined the Department of Economics at Deree College in 2015. Before that, she taught at Baruch and Hunter Colleges, and worked as a quantitative analyst at IBM in New York. At Deree, she teaches courses in the areas of economic theory, econometrics, financial economics, and mathematical economics. Her current teaching involves such courses as Financial Economics, Portfolio Theory, and Mathematical Economics. Her research interests include systemic risk, financial and macro linkages and spillover effects, financial crises, time-series econometrics. Email: fleventis@acg.edu

Dr. Themistoklis Pantazakos teaches Economic History. The current orientation of his research is the Greek-Chinese trade relations and their significance for the European and U.S. economies. In 2009, he was awarded the Ph.D. in Philosophy from University College London, where he also served as a postgraduate teaching assistant, and is currently Honorary Research Fellow. Prior to this, he completed the M.Sc. in Philosophy of Science at the London School of Economics, where he was awarded the Imre Lakatos Prize for outstanding performance. During postgraduate years, the focus of his research had been pluralism involved in human perception, the way perception is affected by theoretical dispositions, and how these factors may come to challenge the notions of a unique and universal truth and reality. His publications on these issues has appeared in field-leading journals. Outside of academia, he engages with translations (e.g. Mark Fisher – Capitalist Realism, English to Greek, 2017), and write and edit essays for magazines fusing cultural criticism with political analysis (e.g. SKRA-Punk; Kaboom!). Email: tpantazakos@acg.edu

Dr. Eleni Papathanasopoulou is currently an Assistant Professor of Economics at Deree-ACG. She was until recently a Senior Lecturer in Economics at the University of the West of England in the UK and has a long history of teaching at a variety of UK and Greek higher education institutions. She employs student-centered teaching approaches and holds a Higher Education Academy Associate Fellowship (AFHEA). Eleni is a recognized and active researcher with an extensive list of publications in high impact journals and has been a reviewer for the UK's Department for Environment, Food and Rural Affairs and South Africa's Council for Scientific and Industrial Research. She is successful in securing funding both as principal investigator and co-investigator for national (UK and Greece) and international projects. Eleni is an active citizen of the departments and institutions she works ensuring continued accreditation of degrees, negotiating participation in EU funded projects and building new links across institutions. Email: epapathanasopoulou@acg.edu

Dr. Nicholas Pirounakis received his PhD degree from the University of Glasgow in 1990. His previous degrees were MSc in Financial Studies from the University of Strathclyde in 1980, and BA in Economics from Deree College in 1978. From 1982 to 1985, and again from 1990 to 1991, he worked in the Economic Research Department of the National Mortgage Bank of Greece. From 1991 to 1995 he worked as an Economics lecturer at the American College of Greece (Deree College), and again from 2001 to the present, gaining professorship in 2005. From 1991 to 2019 he also worked as an economic/political contributor for three of the most prestigious newspapers of Greece, and as economic consultant/researcher, doing projects for the National Statistical Service of Greece, and for various top insurance companies in Greece, while delivering seminars for various organizations, mainly in insurance. He has authored 7 economics books, including 2 published by Macmillan (1997) & Routledge (2013). Email: nickpir@acg.edu

Dr. Michalis Psalidopoulos, Ph.D. is Chief Consultant and Chair of the Advisory Board, Institute for Hellenic Growth and Prosperity, American College of Greece (ACG). He is Professor Emeritus, Department of Economics, University of Athens, Greece. He was holder of the Constantine Karamanlis Chair for Hellenic and European Studies at the Fletcher School, Tufts University (2010-2014) and Alternate Executive Director at the International Monetary Fund (2015-2020). His latest book "The loans of Greece: 200 years of growth and crises" (Athens, Papadopoulos, in Greek) came out in 2019. Email: mpsalidopoulos@acg.edu

Dr. George Sainis holds a B.Sc., DEREE - The American College of Greece / M.A., University of Kent at Canterbury. / Ph.D. University of Hertfordshire. Dr. Sainis lectures in Financial and Managerial Accounting, Financial Markets and Instruments, Financial Mathematics, Corporate Finance, Mergers and Acquisitions. His research Interests include TQM and Financial Performance, Total Quality Management, Quality Assurance, TQM and Sustainability, Financial Analysis. Email: gsainis@acg.edu

Dr. Vasileios Symeonidis is an applied mathematician. He graduated from the University of Oxford, St. John's College, with a M.Math., completed a Sc.M. and Ph.D. at Brown University, and conducted post-doctoral work at Brown University and MIT. Before joining the American College of Greece, he worked as an investment analyst at Dolphin Capital Partners, a real estate fund, and later as the head of the property development division at the financial services of the Church of Greece. He has co-founded and directs a company that deals with fully-automated strategies in the Foreign Exchange market, based on quantitative financial models. He has served for four years as the president of the Oxford University Alumni Society

of Greece. His research interests include numerical methods for physical and financial applications. Email: vsymeonidis@acg.edu

Dr. Soteria (Celia) Theodoropoulou is a macro economist. She graduated from the American College of Greece (Deree College), M.Sc. in Marketing and completed an M.A. and Ph.D. in Economics at the University of Illinois at Chicago. Before joining the American College of Greece as an adjunct professor in Economics, she worked as an Account Officer with HSBC Bank and participated in the team responsible for the installation of the Bank's new computer system and later as an external consultant for the integration of HSBC bank with Barclay's Bank. Her teaching interests include Macroeconomics and Banking and her research interests lie in Applied Economics. Email: ctheodo@acg.edu

Dr. Annie Triantafillou is a Professor of Economics in the School of Business and Economics at Deree - The American College of Greece. She is the Dean of the School of Business and Economics since September 2014. She was Head of the Department of Economics and Social Studies during 2005-08 and MS in Finance Program Coordinator during 2006-09. She held the post of the Assistant Dean of the School of Arts and Sciences from December 2007 to December 2009 and the post of the Associate Dean of the School of Arts and Sciences from January 2010 to August 2011. Anna received her Ph.D. from the University of Manchester in the UK. Her research interests lie in applied economics, notably shipping, hospitality, and real estate, as well as agency theory and corporate governance. Her research has been published in Transportation Research, Maritime Economics and Logistics, European Research Studies, Applied Financial Economics, Journal of Applied Business Research, Journal of Economic Asymmetries, and Research in International Business and Finance. Anna has been teaching both undergraduate and graduate courses in the areas of macroeconomics in general and financial economics in particular, including banking, monetary theory, portfolio theory, and risk management. Anna has served as Organizer and Program Chair for European Financial Management Association Annual meetings held at the American College of Greece in 2017 and as President of the European Financial Management Association for 2018. Email: atriant@acg.edu

Dr. Argyrios Volis completed his PhD in Finance at the Athens University of Economics and Business, and holds an MSc in International Securities, Investment and Banking, by the ISMA Centre, Reading University, and an MSc in Economics, by the Athens University of Economics and Business. Before joining Deree, over the previous 12 years, he has delivered several financial courses, such as Financial Management, financial Econometrics, Investment Management and Money and Capital Markets, to both local and international students. His research interests focus mainly on Market efficiency, Portfolio risk management and Cost of financing. On the professional side, he has held senior positions to a brokerage company and a listed Holdings company. Email: avolis@acg.edu

Dr. George Zombanakis holds a B.Sc. from the Athens Graduate School of Economics and Business Sciences and a D. Phil. from the University of York, U. K. He has been an economist with the Bank of Greece until 2014, an instructor in the American College of Greece since 1982 and in Athens College between 1990 and 1997. He has also lectured in the Hellenic Naval Cadets Academy from 2007 to 2010 and the Hellenic Military Academy while currently being an associate with the Naval War College, the Naval Staff Officers College and the National Defense College. His areas of scientific interest include Economic Policy, Economics of Defense, Optimal Control, Crisis Management, and Neural Networks. He is a member of the editorial advisory board of "Security and Defense Quarterly" and has published several articles

in various scientific journals as well as a number of books mainly regarding Defense Economics issues. Email: gzombanakis@acg.edu

2.7 The Economics Society

Academic Societies offer students the opportunity to engage and collaborate with faculty in an academic discipline, attend lectures and seminars and participate in a wide range of activities that provide deeper engagement in a particular subject area. Consisting of members elected annually, the Governing Body of the Economics Society represents Economics students for academic matters and the organization of extra-curricular events. They communicate with the faculty and administration. We would like to encourage all new and current students to get involved with the Society so as to make the most of the academic and extra-curricular opportunities offered by the programme. The email address of the Economics Society is dc.econsoc@acg.edu

2.8 Description of modules

EC 1000 PRINCIPLES OF MICROECONOMICS

UK LEVEL: 4

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: None

DESCRIPTION: Introduction to economics and the economy. Product markets, elasticity, and consumer theory. Costs, production and the theory of the firm. Pricing and output determination in various market structures.

EC 1101 LE PRINCIPLES OF MACROECONOMICS

UK LEVEL: 4

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics

DESCRIPTION: National income accounting, economic growth, taxation, business cycles, unemployment, inflation, deficit and debt. Aggregate expenditures and the Aggregate Supply/Aggregate Demand model. Countercyclical fiscal and monetary policy. The banking system and the money supply.

EC 2011 ECONOMIC HISTORY OF EUROPE

UK LEVEL: 4

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: None

DESCRIPTION: Economic development of Europe from the early Middle Ages to the early 20th century. Emergence of institutions attempting to solve problems associated with allocation of scarce resources. The relationship between economic events and cultural, political, social, religious and demographic trends and between economic events and economic thought.

EC 2350 MATHEMATICAL TECHNIQUES IN ECONOMICS

UK LEVEL: 4

UK CREDITS: 15

BA (Hons) in Economics

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
MA 1008 College Algebra
MA 2105 Applied Calculus

DESCRIPTION: Use of economic models. Equilibrium analysis. Matrices. Derivatives. Exponential and Logarithmic functions. Optimization problems. Integration. Dynamic analysis. Mathematical programming.

AF 2007 FINANCIAL ACCOUNTING

UK LEVEL: 4

UK CREDITS: 15

US CREDITS: 3/1/3

PREREQUISITES: None

DESCRIPTION: Introduction to principles, concepts and procedures of the financial accounting cycle of services and merchandising businesses. Preparation and interpretation of financial statements as a source of financial information required in a business context.

FN 2128 PRINCIPLES OF FINANCE

UK LEVEL: 4

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: AF 2007 Financial Accounting

DESCRIPTION: Time value of money. Implementation of investment appraisal techniques. Investing decisions. Valuation of financial instruments. Cost of capital.

MA 2021 APPLIED STATISTICS

UK LEVEL 4

UK CREDITS: 15

US CREDITS: 3/1/3

PREREQUISITES: None

DESCRIPTION: A comprehensive introduction of statistics for business and economics. Descriptive and inferential statistics, regression analysis and analysis of variance (ANOVA).

MA 2105 APPLIED CALCULUS

UK LEVEL: 4

UK CREDITS: 15

US CREDITS: 3/1/3

(Updated Spring 2021)

PREREQUISITES: MA1008 College Algebra

DESCRIPTION: Introduction to calculus and its application to the solution of problems arising in business, economics, and related fields. Differentiation, marginal analysis, integration, optimization, partial differentiation, Lagrange multipliers.

EC 3270 MANAGERIAL ECONOMICS

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics

DESCRIPTION: Basic microanalysis for consumer and business decision making. Production; technology and costs. Price and output determination in different market structures. Pricing with market power. Evaluation of government policies.

EC 3271 MACROECONOMIC THEORY AND POLICY

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics

DESCRIPTION: Measurement and analysis of national income. The basic goods market macroeconomic model. The role of money. The IS-LM and AD-AS model. Fiscal and monetary policies. Unemployment. Financial Crisis.

EC 3473 SELECTED TOPICS IN MICROECONOMIC THEORY

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics
MA 1008 College Algebra
MA 2105 Applied Calculus

DESCRIPTION: Labor supply. Economics of time and uncertainty. General equilibrium and welfare economics. Game theory. Asymmetric information. Externalities and public goods.

EC 3474 ADVANCED MACROECONOMICS

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics
MA 1008 College Algebra
MA 2205 Applied Calculus

DESCRIPTION: Economic growth. Expectations and macroeconomic policy in the short and the long run. The relationship between unemployment and inflation. Consumption and investment theory. Balance of payments, exchange rates and macroeconomic policy in an open economy.

EC 3536 ECONOMETRICS I

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/1/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 principles of Macroeconomics
MA 1008 College Algebra
MA 2105 Applied Calculus
MA 2021 Applied Statistics

DESCRIPTION: Data categories, databases, applications of descriptive and inferential statistics in economics. Model building and use in economics. Model estimation.

EC 3134 ENVIRONMENTAL AND RESOURCE ECONOMICS

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics

DESCRIPTION: Market activity and the environment. Pollution as an externality. Environmental regulatory approaches: theory and practice. Benefit estimation procedures. Resource management.

EC 3225 REAL ESTATE ECONOMICS

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics

DESCRIPTION: Real estate in the wider economy; the housing wealth effect. Supply & Demand. Real estate as investment; property valuation, the cap rate and its cycle. The development process. Real estate market equilibrium as a capital stock adjustment. Housing finance. Bid-rent (bid-price) curves and land-use patterns. Real estate price bubbles. Real estate price indices.

EC 3226 CREDIT AND LENDING

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics

DESCRIPTION: Loan safety, loan purpose, impact of lending on bank profitability. Financial analysis of prospective borrowers. Credit analysis. Types of lending and problem loan management.

EC 3227 MARITIME ECONOMICS

UK LEVEL: L5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
MA 1008 College Algebra

DESCRIPTION: The economics of sea transport and related markets. Shipping & ship demand & supply, economies of scale, shipping cycles, ship & shipyard productivity, shipyard subsidisation, return on shipping investment, evolution of fleet costs as more ships are activated, shipping risk & FFAs, bulk carriers vs. specialised ships, marginal cost pricing, fast vs. slow steaming.

EC 3232 ECONOMICS OF EUROPEAN UNION

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics

DESCRIPTION: The political and institutional framework of the European Union. The Union's agricultural, industrial, social, monetary and regional policy. Theory and practice of economic integration.

EC/AF 3240 MONEY AND BANKING

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics

DESCRIPTION: The nature and role of money. Scope and functioning of the finance system. Financial markets and interest rates. Financial institutions, bank management, and regulation. The money supply process and monetary policy.

EC 3324 INSURANCE

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
MA 1008 College Algebra
MA 2021 Applied Statistics

DESCRIPTION: Insurance principles. Risk management. Adverse selection & moral hazard. Analysis of insurance contracts. Life & non-life insurance. Insurance company functions & operations. Buying insurance. Re-insurance. Determinants of insurance demand and supply. Insurance distribution. The agency network. The life insurance market globally and in Greece. Bancassurance.

EC 3342 PUBLIC FINANCE

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics
EC 3270 Managerial Economics

DESCRIPTION: The role of the public sector in a mixed economy. Description and analysis of the three main functions of government: allocation, distribution and stabilization. The government budget and efficiency in taxation and government spending. Project evaluation. Public goods. Fiscal Policy.

EC 3362 LABOR ECONOMICS

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics
EC 3270 Managerial Economics

DESCRIPTION: Demand for and supply of labor; wage determination and labor market equilibrium. Emphasis on value of life, labor mobility causes and effects, incentive pay. Efficiency wages, human capital, unemployment and the impact of minimum wage, AI and robotics on it. Labor market institutions.

EC/FN 3046 INVESTMENT ANALYSIS AND MANAGEMENT I

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: None

DESCRIPTION: Investment theory and practice including risk and return, asset allocation and diversification. Analytical techniques for investment planning and selection in the environment in which investment decisions are made.

FN 3213 CORPORATE FINANCE

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: AF 2007 Financial Accounting
FN 2128 Principles of Finance

DESCRIPTION: The course focuses on developing a knowledge and a broad understanding of core issues in corporate finance. It also enables students, through the application of appropriate tools and techniques, to evaluate and solve complex corporate finance problems developing numerical reasoning and the ability to interpret financial data.

EC/FN 3219 INTERNATIONAL FINANCE

UK LEVEL: 5

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics

DESCRIPTION: Theoretical framework, quantitative tools and practical issues that are critical in international financial management. Global financial environment and monetary system, exchange rate determination, parity conditions, foreign exchange risk, foreign exchange risk management.

EC 4010 HISTORY OF ECONOMIC THOUGHT

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: None

DESCRIPTION: The development of economic ideas from the Commercial Revolution to the 20th century. The origins of modern economic theory. Economics in the context of history, philosophy, politics, and culture.

EC 4653 ECONOMETRICS II

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/1/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics
MA 1008 College Algebra
MA 2105 Applied Calculus
MA 2021 Applied Statistics

EC 3536 Econometrics I

DESCRIPTION: Econometric methods and applications in economics. Multivariate models and their methods of estimation, panel data regression, and binary/categorical dependent variables.

EC 4980 THESIS IN ECONOMICS

UK LEVEL: 6

UK CREDITS: 30

US CREDITS: 6/0/6

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics
MA 2105 Applied Calculus
MA 1008 College Algebra
MA 2021 Applied Statistics
EC 3270 Managerial Economics
EC 3271 Macroeconomic Theory and Policy
EC 3473 Selected Topics in Microeconomics
EC 3474 Advanced Macroeconomics
EC 3536 Econometrics I

DESCRIPTION: An independent piece of work on a theme aligned with the focus of the economics programme. Each student works directly with a faculty supervisor.

EC 4020 ECONOMIC DEVELOPMENT AND SUSTAINABILITY

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: None

DESCRIPTION: Theories of economic development. Domestic problems and policies. The trade policy debate. Transnationals and the transfer of technology. Sustainable economic development and challenges.

EC 4021 ECONOMIC DEVELOPMENT OF MODERN GREECE

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: None

DESCRIPTION: The Greek economy from 1949 to the present. Accession to the EEC and Eurozone membership. Economic performance, challenges, crises, and stabilization policies.

EC 4066 ECONOMIC METHODOLOGY

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: None

DESCRIPTION: Debates about method in economics. The development of a methodological consensus and its critics. Prescriptive and descriptive rational reconstructions of methodological theory and practice in economics. Credibility criteria and the post-modernist critique of positive economics. Alternative and heterodox economics.

EC 4331 INTERNATIONAL TRADE

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics
EC 3270 Managerial Economics

DESCRIPTION: The theory of international trade and commercial policy: static and dynamic analysis of trade patterns with traditional and new models of international trade; welfare gains from trade; instruments of trade policy and their impact on national and international welfare; economic integration.

EC 4345 MONETARY THEORY AND POLICY

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics
EC 3271 Macroeconomic Theory and Policy

DESCRIPTION: Theories of the role of money in economic activity. Monetarism vs. Keynesianism. Money and economic growth. Inflation. Monetary policy goals, targets, and tools. Efficacy and shortcomings. Alternative monetary policies.

EC 4365 INTERNATIONAL MONETARY ECONOMICS

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics
EC 3271 Macroeconomic Theory and Policy

DESCRIPTION: Major policy issues in international finance with emphasis on open economy macroeconomics. Topics include the balance of payments and the foreign exchange market; monetary and fiscal policy in open economies; the floating exchange rate system and exchange rate determination; international parity conditions; international financial crises.

EC 4667 ECONOMICS OF DEFENSE

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC 1000 Principles of Microeconomics
EC 1101 Principles of Macroeconomics
EC 3270 Managerial Economics
EC 3473 Selected Topics in Microeconomic Theory
MA 1008 College Algebra
MA 2105 Applied Calculus

DESCRIPTION: Fundamentals of defense economics. The demand for military expenditures. Costs versus benefits of defense expenditure. Defense procurement theories, evidence and policies. The European defense industry, the Greek defense industry and the impact of the defense burden on the Greek economy. Arms race models, military manpower, and nonconventional conflict.

EC/FN 4004 SOCIAL ECONOMY AND ENTREPRENEURSHIP

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: None

DESCRIPTION: The civil society and provision of public goods by the private sector. Types of social financial services and pertinent risk, return, and social impact.

EC/FN 4007 SUSTAINABLE FINANCE AND INVESTING

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: None

DESCRIPTION: Economic and financial aspects of sustainability. Sustainable financial products and markets. Sustainable investments, effective financial valuation and effective risk assessment.

EC/FN 4009 BEHAVIOURAL ECONOMICS AND FINANCE

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: None

CATALOG DESCRIPTION: The impact of cognitive biases, bounded rationality, framing, heuristics, and emotions on decision-making processes on everyday life and on financial markets. Divergence from the Homo Economicus archetype and explanation of market “anomalies”.

EC/FN 4129 INVESTMENT ANALYSIS AND MANAGEMENT II

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC/FN 3046 Investment Analysis and Management I

DESCRIPTION: Portfolio theory and the process of portfolio management: establishing objectives, industry and company analysis, constructing and managing a portfolio, measuring and evaluating portfolio performance.

EC/FN 4430 FINANCIAL DERIVATIVES

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: EC/FN 3032 Investment Analysis and Management I
MA 1008 College Algebra
MA 2105 Applied Calculus
MA 2021 Applied Statistics

DESCRIPTION: The analytics of financial derivatives and risk management. Pricing and valuation of forwards, futures, swaps, options, and credit derivatives, and their use in managing risk.

FN 4452 FIXED INCOME SECURITIES

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: AF 2007 Financial Accounting
FN 2128 Principles of Finance
EC/FN 3032 Investment Analysis and Management I

DESCRIPTION: Bond valuation and analytical tools necessary for understanding the functioning of fixed income markets, as well as the risks associated with fixed income investments.

FN 4535 FINANCIAL MODELLING

UK CREDITS: 15

US CREDITS: 3/1/3

PREREQUISITES: AF 2007 Financial Accounting
EC 1000 Principles of Microeconomics
FN 2128 Principles of Finance
FN 3213 Corporate Finance or FN 3105 Financial Management

DESCRIPTION: Basic and advanced excel functions and charts for financial analysis. Forecasting of the main financial statements. Equity valuation using Discounted Free Cash Flows Method, Comparable Companies Method and Comparable Transactions Method. Sensitivity Analysis. Financial modelling for decision-making.

AF 4045 CORPORATE GOVERNANCE AND ACCOUNTABILITY

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: None

DESCRIPTION: The concept and role of corporate governance. Comparison of global governance systems. Distribution of power within firms, risk management, audit, global corporate governance. Sustainability and ethics as issues pertaining to good corporate governance.

AF 4096 MERGERS AND ACQUISITIONS

UK LEVEL: 6

UK CREDITS: 15

US CREDITS: 3/0/3

PREREQUISITES: None

DESCRIPTION: Application of principles and techniques of financial accounting to issues related M&A transactions. Comprehensive review of purpose, approaches, tools and techniques to undertake M&A decisions.

2.9 Programme resources

Library Help

Your department liaises with JS Bailey Library staff to ensure physical and electronic information resources for your subject are available. Library staff are available to support you personally and will work with you throughout your time at the College. If you have any questions about using the Library, such as logging-in, printing or using our various databases you can get help:

- from the front desk on the ground floor of the JS Bailey Library

- online: <http://library.acg.edu/help>
- by phone: +30 210 600 9800 ext. 1434

The JS Bailey Library's website library.acg.edu provides access to thousands of resources and information about Library services. You can also access key services via your smart phone or tablet.

Multimedia resources

- Microsoft Office: 750 licenses currently in operation. Licenses are per machine and are renewed every 5 years.
- SPSS: 100 licenses currently in operation. Licenses are concurrent and are renewed annually.
- E-VIEWS: 20 licenses currently in operation. Licenses are per machine and are renewed annually.
- STATA: 25 licenses. Licenses are concurrent and are renewed annually.
- MATLAB: 30 licenses. Licenses are concurrent and are renewed annually.
- NVIVO: 20 licenses. Licenses are per machine and are renewed annually.
- QUALTRICS: The institutional license is renewed annually.
- REFINITIV THOMSON REUTERS EIKON DATASTREAM: 15 licenses. Licenses are concurrent and are renewed annually.
- BLOOMBERG: 12 licenses. Licenses are concurrent and are renewed annually.
- Blackboard platform: The institutional license is renewed annually.
- Turnitin Plagiarism Detection software: The institutional license is renewed annually.
- Premiere editing suite: installed on lab computers for teaching and student use.

Simulated Trading Room

The ACG Simulated Trading Room (STR) replicates a real-world trading experience, widening knowledge of financial services and increasing employability of ACG graduates. As a pedagogic tool, the Simulated Trading Room increases engagement of students in the learning process through the creation of an academic environment that simulates a professional financial environment. In that sense, the Simulated Trading Room is an integral part of the teaching and learning process in the Economics programme and the epitome of experiential learning.

The STR features 25 PC stations with dual monitors, 2 interactive ultra-short throw projectors, one instructor document camera, one high definition PTZ conference camera, satellite TV, 4 (65") TVs, integrated sound system with wireless instructor microphone, 27 feet Full Color LED Ticker display with access to stock information, full high speed wireless connectivity, video conferencing. In addition the Simulated Trading Room is equipped with the following software: Bloomberg, Refinitiv EIKON, Refinitiv closed group dealing system (unique in an academic environment), STATA, SPSS, Matlab, and Eviews. The Simulated Trade Room provides students with unique hands-on training in trading and a competitive edge in the domestic and international job markets.

External Examiner

The External Examiner assures that you are assessed fairly in relation to other students on the same programme and that your award is of the same standard as similar programmes offered by other UK higher education institutions. The External Examiner for this programme is Dr. Panagiotis Andrikopoulos, Executive Director and Professor of Finance, Centre for Financial and Corporate Integrity (CFCI), Coventry University, UK.

Work-Related Activities

While you may gather a great deal of information in your courses, there is no substitute for direct experience in a professional environment. The internship option in your US programme provides opportunities for the development of practical skills in contexts where professional criticism is both immediate and constructive. It also furnishes you with opportunities to observe and understand connections between coursework and skills needed to perform effectively in a professional environment. Internships aid in the identification of knowledge and skills essential to doing well in a particular profession, give you the opportunity to demonstrate your professionalism and, therefore, increase the credibility of your degree. In addition, because the internship experience requires a great deal of personal responsibility, it enhances your professional confidence and provides an important step in your personal and professional maturation process. The industry placement is in essence your first step towards a professional career. It gives you valuable experience in preparation for employment, provide entry into a professional network and occasionally lead directly into employment opportunities. Contacts made through the internship can be invaluable sources of information for securing eventual employment.

The work-based learning component is managed by the Internship Administrator, Ms. Despina Gavrili (dgavrili@acg.edu).

2.10 Opportunities for Graduates

Economics offers excellent employment and salary prospects, especially at the start of one's career. One reason for this is the flexibility the profession offers. Economics exposes students to a range of subject-specific skills that allow them to apply their knowledge of economics to real-world situations. Thus, an economist can find employment in a variety of industries, from banking, insurance, and finance to industrial, service and retail-trade firms, publishing, agricultural, and the oil and minerals business, construction and real estate, research, environmental programmes, and even the art trade. This kind of job flexibility relates to both the local and the international job market. Moreover, a degree in economics gives you strong employment prospects because you will acquire a variety of highly transferable skills, such as critical thinking, numeracy, problem-solving, research and analysis that are extremely useful in the workplace. The transferable skills you will learn from economics are sought after by a variety of employers, whether you are looking to pursue a related economic career or explore other fields.

3. Assessment and Feedback

3.1 Assessment

Assessment Strategy and Procedure

Although courses may employ assessment instruments which perform only a diagnostic or formative function, credit for the completion of a course can only be obtained on the basis of one or more summative assessments. A summative assessment provides a measure of the extent to which a student has achieved the intended learning outcomes of a module. The assessment of students' academic performance requires a judgment of the quality of their work. In all cases, this assessment are governed by criteria that are explicit and communicated to students. More information on the assessment strategy and the general grading criteria of the College can be found in <https://www.acg.edu/undergraduate/undergraduate-programs/>

Examination Regulations and Procedures

Examination regulations apply to in-class assessments, such as examinations, laboratory tests etc., for all students registered in Deree courses and aim at promoting academic honesty through appropriate conduct. More information on procedures for exam security and invigilation is provided in Student Resources.

Student Identity

Students must carry with them their DEREED ID card in the examination room. For details on Checking of Student Presence Procedure, please visit *myACG*.

Entering and Leaving the Exam

Students who arrive late may be admitted to the exam but no additional time will be given. Students should be allowed to enter and take the exam up until a quarter of the allotted time has passed. Students should not be allowed to leave before a quarter of the allotted time has passed. Students should bring as little as possible to the examination room. Any bags, books, notes, should be placed underneath the chair. Food and drink are not permitted in the exam room with the exception of clear bottles of water.

Exam Conduct

Students should bring their own pens, pencils, approved calculators, and other materials needed for the examination. All exams should be written legibly in black or blue ink. Pencil may only be used for diagrams, graphs, etc. Exam answers written in pencil are not acceptable.
Entry/leaving

Mobile Phones and Electronic Devices

Mobile phones and electronic devices must be switched off – not on “silent” – in clear view and placed underneath the chair. If students use or attempt to use their phone / electronic device during the exam it will be regarded as a disciplinary offence. Students will be held responsible if their mobile phone / electronic device rings / vibrates during the exam. Any student caught using Bluetooth or any electronic device in the exam will be asked to leave immediately and will face disciplinary action.

Student Answers/Examination Paper

All answers must be legibly written on exam paper provided by the exam proctor. Students are not permitted to write answers on the question paper. Students must clearly cross out

any (rough) work that is not to be graded. If extra exam paper is needed, it will be provided by the exam proctor. The only paper that can be used is the paper provided by the College and should all be returned to the proctor at the end of the exam.

Return of Exam Papers

Students must put the exam question paper and all answer papers together and submit both to the exam proctor. Failing to do so will result in failure in the exam.

Assessment Schedule

Please note the exam/assessment periods in the academic calendar and make sure that you are available during that period.

Examination Schedule

The examination schedule is published on *myACG*. Please keep checking for updates.

Coursework

Where a module is wholly or partly assessed by coursework, the submission date and method of submission will be clearly stated on the Course Information Packet circulated to students by the instructor on the first day of classes and posted on the course Blackboard container.

When you submit an assignment it is important that you ensure the following information is on the assignment front sheet:

- Your name
- Year and semester
- Name of the instructor for whom the assignment has been done
- Name of the module for which the assignment has been done

Your responsibilities:

- Keep a record of your work
- Keep copies of all assignments
- Ensure your work is handed in within the deadlines

Each piece of assessed work will receive a mark and feedback. The method and form of feedback for each module will depend on the assessment method.

Assessment method mapping

Module	Assessment 1	Assessment 2 (if applicable)	Final assessment
EC 1000	Midterm examination 40%		Final examination 60%
EC 1001	Midterm examination 40%		Final examination 60%
EC 2011	Midterm examination 40%		Final examination 60%
EC 2350	Two 30-minute quizzes of equal weight, 50%		Final examination 50%
AF 2006	Midterm examination 40%		Final examination 60%
FN 2128	Midterm examination 40%		Final examination 60%
MA 2021	Midterm examination 40%	Portfolio 10%	Final examination 50%
MA 2105	Midterm examination 40%	Portfolio 10%	Final examination 50%
EC 3270	Midterm examination 40%		Final examination 60%
EC 3271	Midterm examination 40%		Final examination 60%
EC 3473	Midterm examination 40%		Final examination 60%
EC 3474	Midterm examination 40%		Final examination 60%
EC 3536	Three assignments of equal weight, 600-800 words each, 60%		Final examination 40%

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EC 3225	Midterm examination 40%		Final examination 60%
EC 3226	Individual project 1,400-1,600 words, 30%	Project presentation 10%	Final examination 60%
EC 3227	Midterm examination 40%		Final examination 60%
EC 3232	Midterm examination 40%		Final examination 60%
EC/AF 3240	Midterm examination 40%		Final examination 60%
EC 3342	Individual essay 2,000-2,200 words 40%		Final examination 60%
EC 3362	Midterm examination 40%		Final examination 60%
EC 3324	Midterm examination 40%		Final examination 60%
EC 3134	Midterm examination 40%		Final examination 60%
EC/FN 3046	Individual project 1,800-2,000 words, 40%		Final examination 60%
FN 3213	Individual project 1,700-2,200 words, 50%		Final examination 50%
FN 3219	Midterm examination 40%		Final examination 60%
EC 4010	Individual essay 2,600-2,800 words, 40%	Essay presentation 10%	Final examination 50%
EC 4653	Individual research project 2,800-3,000 words, 60%		Final examination 40%
EC 4980			Thesis, 9,500-10,000 words and presentation 100%
EC 4021	Individual essay 2,600-2,800 words, 40%	Essay presentation 10%	Final examination 50%
EC/FN 4007	Individual project 2,600-2,800 words, 40%	Project presentation 10%	Final examination 50%
EC/FN 4009	Individual project 2,600-2,800 words, 40%	Project presentation 10%	Final examination 50%
EC/FN 4004	Individual project 2,600-2,800 words, 40%	Project presentation 10%	Final examination 50%
EC 4020	Individual essay 2,600-2,800 words, 40%	Essay presentation 10%	Final examination 50%
EC 4066	Individual essay 2,600-2,800 words, 40%	Essay presentation 10%	Final examination 50%
EC 4345	Individual essay 2,600-2,800 words, 40%	Essay presentation 10%	Final examination 50%
EC 4331	Midterm examination 40%		Final examination 60%
EC 4365	Midterm examination 40%		Final examination 60%
EC 4129	Individual project 2,600-2,800 words, 40%	Project presentation 10%	Final examination 50%
EC 4667	Individual project 2,600-2,800 words, 40%	Project presentation 10%	Final examination 50%
EC 4430	Individual project 2,600-2,800 words, 40%	Project presentation 10%	Final examination 50%
AF 4045	Individual project 2,600-2,800 words, 40%	Project presentation 10%	Final examination 50%
AF 4096	Individual project 2,600-2,800 words, 40%	Project presentation 10%	Final examination 50%
FN 4535	Individual spreadsheet 30%		Individual report 2,000-2,200 words, 70%
FN 4452	Individual project 2,600-2,800 words, 50%		Final examination 50%

3.2 Giving your Feedback on this Programme

We are keen to work with you to enhance your programme. Opportunities for you to feedback to us formally include student participation in the Programme Committee, the Academic Society, Student Course Evaluation, Senior Exit Surveys, meetings with the Dean, meetings with the Provost/ Chief Academic Officer, and other student surveys. Informal feedback is also welcome at any time either via your instructor, your Department Head or your Programme Coordinator.

School of School of Business and Economics Programme Committee

The School of Business and Economics Programme Committee is responsible for the routine monitoring of programmes, including the consideration of student feedback, performance data and external examiners' reports. Proposals approved by the Committee are forwarded to the Deree Curriculum Committee and Academic Council. The Programme Committee is chaired by the Academic Dean of the School. Committee membership includes all Department Heads and Programme Coordinators, as well as the president of each student academic society of the School. This ensures that the student community has a voice in decisions about curriculum, teaching and learning, and the development of the School of Business and Economics.

Student Academic Society

Students are encouraged to engage with the Academic Society of the Economics programme for conveying, or remaining informed about, any issues and developments related to their studies or student life in general. Please also see Section 2.7 of this document.

Student Course Evaluation

Student evaluations of courses and instructors are administered by the Office of the Registrar at the end of each academic term. The online course evaluation system is easy, convenient, secure, anonymous, and confidential. The course evaluation system is administered by the Registrar's Office. Information about the course evaluation system is available through the college website or by emailing registrar@acg.edu.

Senior Exit Survey

Student feedback comprises an integral part in the continuous development and success of School of Business and Economics programmes. In that spirit, we ask prospective graduates a Senior Exit Survey. The survey includes questions on student satisfaction with the education provided by the School of Business and Economics and with their overall College experience at Deree. The aim is to identify areas of good practice as well as areas that need improvement. Based on the data collected through the Senior Exit Survey, a report is developed by an interdisciplinary School of Business and Economics faculty team. All data collected in this survey are held anonymously and securely. Responses cannot be traced back and all results are presented in an aggregated form. When you reach the final semester of study, you receive the relevant link in your student email address.

3.3 What Happens with your Feedback on This Programme?

Your feedback helps us to continually enhance this programme. You can find out what actions have been taken in response to your feedback through your academic society, student government, Department Head, Programme Coordinator or instructor. Updates on action taken are also provided through blackboard and *myACG*.

Student feedback is used in a variety of ways, including:

- Improvement of methods of Teaching and Learning
- Module Leader Reports
- Annual Performance Evaluation of academic staff

3.4 Getting Feedback on your Assessed Work

According to The College has committed to a two week turnaround for feedback. Each module handbook will provide you with specific guidelines on the turnaround for feedback.

3.5 How do I Get my Results?

Results from module assessments and decisions on progression to the next level or awards (if you are in the final level) are available from *myACG*. Results normally appear within ten working days after the end of the examination period. Marks on individual assessments are not finalized until the Board of Examiners' meeting (the meeting where your end of year outcome will be decided). If you are unsure about when you might receive your results or have queries relating to your results, you may contact your module instructor via email.

3.6 Issues with Assessment

If you are experiencing problems which are adversely affecting your ability to study (called 'mitigating circumstances'), then you can apply providing some form of evidence of your circumstances to verify your request.

Examples of acceptable extenuating circumstances include:

- Bereavement
- Illness
- Hospitalization
- Transport cancellation, where this may be evidenced
- Court attendance
- Serious family illness where the impact on the students' ability to undertake assessment may be demonstrated
- Accident

Late Submission

You must submit work by the deadlines set in the course outline. Work submitted after but within seven days of the deadline will receive a maximum grade of C. You will fail the assessment if work is submitted later than seven days after the deadline.

Resits

In the case of an initial failure of one or more assessments in a course, you have the right to be reassessed in (i.e. resit) the element that you have failed. This reassessment will normally be scheduled prior to the commencement of the following semester. Only one resit per each

assessment element is allowed in each module. The maximum grade you can obtain for the reassessed component of the course is a pass (Grade C – 40%). If you fail the resit, you will not receive the credit for that course.

Resits in Capstone Courses

Students who fail a coursework assessment (project/paper) with a weight of 60% or above in a capstone course may request to resit the failed assessment in the resit period following the one designated for the course. Such requests from students must include the instructor's verification that it is impossible for the student to successfully complete the assignment by the scheduled course resit period. Such an extension for the completion of specified coursework in capstone courses can only be given upon the recommendation of the student's instructor and the approval of the relevant Department Head or Programme Coordinator, and CASP.

Academic Appeals

Students registered in a validated program, may appeal against a decision of the Board of Examiners. Students' rights of appeal are limited to two grounds:

- either that the candidate's performance in an assessment was adversely affected by illness or factors which s/he was unable, or for valid reasons unwilling, to divulge before the Board of Examiners reached its decision
- or that there has been a material administrative error, an assessment was not conducted in accordance with the current regulations for the programme or special arrangements formally agreed, or that some other material irregularity relevant to the assessment has occurred.

Disagreement with the academic judgment of a Board of Examiners in assessing the merits of an individual element of assessment does not constitute grounds for an academic appeal. Responsibility for the submission of documentary evidence in support of the appeal rests with the student. Appeals must be submitted in writing to the Registrar no later than 14 days following the publication of Examination Board results. All appeals must be submitted in writing to the Registrar by the end of the second week of the following session/semester. On receipt of the appeal, the Registrar informs the Department Head/ Programme Coordinator and the Academic Council (through the Chief Academic Officer) and submits to them all relevant evidence and correspondence.

The Academic Dean will undertake an initial assessment of the validity of the appeal and advise the student accordingly. In the light of this advice, the student should decide whether s/he wishes to proceed with the appeal. Alternatively, the student may decide to withdraw his or her appeal and/or lodge a complaint in accordance with the College's complaints procedure. The subcommittee of the Academic Council will hear the appeal. The appellant may be called to appear before the subcommittee. The subcommittee may also require the Chair of the Board of Examiners to appear separately before it. The appellant and the Chair of the Board will not be present when the subcommittee considers the evidence and formulates its decision. The subcommittee must inform the student and the Board of Examiners of its decision within seven days of the hearing. The student has the right to subsequently appeal to the President in writing against the decision of the subcommittee. If the appellant wishes to contest the President's decision s/he has the right to lodge an appeal with the Open University. The student will obtain contact details for the President and the Open University at the Student Success Center. The Registrar's Office will keep records of outcomes for all

appeals cases. The Academic Council will receive annual summary reports regarding all appeals received by the College.

Cheating, Plagiarism and other forms of Unfair Practice

An academic offence (or breach of academic integrity) includes any action or behavior likely to confer an unfair advantage, whether by advantaging the alleged offender or by disadvantaging another or others. Examples of such misconduct are plagiarism, collusion, cheating, impersonation, supplying false documentation, use of inadmissible material and disruptive behavior in class or during examinations. Responsibility for reviewing breaches of academic integrity is held by the Committee on Standing and Conduct.

3.7 Academic Misconduct and Penalties

Charges against a student for violating academic integrity may originate from any source: a faculty member, an administrator, a staff member, a fellow student, or from the community at large. The charges are to be submitted in writing to the chair of the Committee on Standing and Conduct. If a member of the Committee originates the charge, then that member will be recused from the decision-making process, and any other process related to the case, other than those related to the role of complainant/witness. On receipt of the allegation of a breach of academic integrity, the Chair must inform the Chair of the Board of Examiners that is responsible for the assessment. The Board should then suspend its decisions on the candidate's grade(s) until the facts have been established (see Student Resources – Regulatory Framework). Once the Committee on Standing and Conduct has considered the allegation and reached a conclusion on whether an offence has occurred, it should issue a report with a recommendation regarding the outcome for the student to the Chair of the relevant Board of Examiners. If it has been established that an offence has occurred, the Board will judge the significance of the misdemeanor and exercise its discretion as appropriate to the case. If it is established that a student has attempted to gain an unfair advantage, the examiners shall be given the authority to rule that the student has failed part or all of the assessments, and the authority to determine whether the student should be permitted to be reassessed. Independently of the assessment decisions made by the Board of Examiners on offences pertaining to validated courses/programs, the Committee on Standing and Conduct is empowered to consider a wider range of sanctions that might be applied when a student is found guilty of a breach of academic integrity.

The following list of sanctions is indicative and can be imposed by majority vote of the Committee:

Admonishment Letter (or Letter of Warning): The student is advised in writing that her/his behavior violates rules of academic integrity and that a recurrence will lead to more serious sanctions. The Committee will deliberate on whether the letter should or should not appear in the student's file permanently or for a lesser period of time.

First Offence File: The student's name and a description of the offense is filed in a shared electronic folder, accessible by the Chief Academic Officer, the academic Deans, the Dean of Students, Department Heads and Programme Coordinators. Second offences automatically result in a hearing.

Disciplinary Probation: The student is advised in writing that his/her behavior violates rules on academic integrity and is given a probationary period (to be decided upon by the Committee) to show by good behavior that a more stringent penalty should not be imposed. During the period of the probation, the student is required to terminate association with all extra-curricular activities and resign from any student office.

Suspension: The student's relationship with the College will be discontinued until the end of the semester or term. The student will forfeit any fees involved with the College.

Dismissal: The student's relationship with the College will be terminated indefinitely. The right to apply for readmission shall be denied. Before announcing judgment/sanctions, the Chair of the Committee on Standing and Conduct consults with the Chair of the Academic Council, who has the right to recommend other sanctions. If the Chair of the Academic Council is in agreement with the Committee's recommendations, the Chair of the Committee will inform the student and the plaintiff (in writing and within three days of the hearing) of the final judgment and the actions to be taken. If the Chair of the Academic Council proposes other or additional sanctions, the chair of the Committee must communicate these recommendations to the Committee within three days and re-deliberate. Majority vote once again determines final sanctions. Communications procedures as outlined above apply. A final written report to the Academic Council on a case-by-case basis, is prepared within 14 days, and includes the complaint, the Committee's judgment and sanctions.

Within three *working* days of receipt of the decision, either party (plaintiff or student) has the right to make a formal written appeal against the decision of the Committee. The appeal is addressed first to the Committee on Standing and Conduct. If the Committee does not deem any change to the decision is warranted subsequent to consideration of the appeal, the appeal may then be brought to the Academic Council, and subsequently to the President whose decision is final. The student may appeal against the decision of the Board of Examiners in accordance with the regulations for academic appeals (Section 9, Appendix D – Regulatory Framework).

3.8 Complaints Procedure

Complaints are specific concerns about the provision of a course / module or a programme of study or related academic or non-academic service. When appropriate, a complaint is first resolved through informal discussion with the party / office directly involved. If not resolved at that level, a formal complaint is submitted by the student to the Registrar's Office within 14 days from the day the outcome of this discussion is made known to the student. Upon receipt of the complaint, the Registrar forwards the complaint with all relevant documentation to a panel consisting of the Chief Academic Officer, the Academic Deans and the Dean of Students.

Depending on the nature of the complaint, the academic Dean or Dean of Students will undertake an initial assessment of the validity of the complaint and advise the student accordingly. In the light of this advice, the student should decide whether s/he wishes to proceed with the complaint. In the event that the student decides to proceed with the complaint, a subcommittee of the Academic Council will be convened no later than three weeks after receiving the student's decision. The membership of the subcommittee shall not include any member of faculty or the administration who has been involved in the complaint

or who is a member of the relevant Board of Examiners. The subcommittee of the Academic Council will hear the complaint. The appellant may be called to appear before the subcommittee. The subcommittee may also require the relevant member of faculty and/or Administration to appear separately before it. The appellant and any member of staff against whom the complaint has been made will not be present when the subcommittee considers the evidence and formulates its decision. The subcommittee must inform the student and the Chair of the Board of Examiners (if the complaint concerns a validated course/program) of its decision within seven days of the hearing. The student has the right to subsequently appeal to the President against the decision of subcommittee. If the appellant wishes to contest the President's decision s/he has the right to lodge a complaint with the Open University. The student will obtain contact details for the President and the Open University at the Student Success Center.

The Registrar's Office will keep records of outcomes for all complaints cases. The Academic Council will receive annual summary reports regarding all complaints received by the College.

4. Where to Get Help

4.1 Downloading College Forms

All standard student forms are available online on www.acg.edu as well as on *myACG* → *Student Resources* → *Forms*

4.2 Academic Advising

The Academic Advising Office aids students in choosing and completing their academic programs. The advising staff provides academic advice and information to undergraduate students, advising all first-year students, some second-year students, and transfer students; support for academic staff advisors; and resources for all students in need of academic advice. Once students have declared their major they participate in an advising programme that uses academic staff as advisors to handle the responsibility of advising on academic and career-related matters. International students have an additional non-academic international student advisor who assists them in their efforts to adjust to the new culture and supports them in obtaining any student visas and residence permits required by Greek law.

4.3 Student Academic Support Services

The Student Academic Support Services (SASS) is open daily and offers academic assistance to all DERE-ACG students through individual learning facilitation sessions and/or workshops. SASS learning facilitators are peers who assist students in improving and strengthening academic study skills.

4.4 Office of Student Affairs

The Office of Student Affairs is dedicated to promoting student development and continually improving the quality of student life. Through extra-curricular activities the College strives to provide students with opportunities parallel to the classroom experience that are consistent with its educational values, such as presentations, lectures, excursions, debates, theatrical plays, blood drives, happenings and events. The students are encouraged to explore personal and professional goals by participating in clubs, societies, organizations and athletic teams. All the student groups have an advisor, or coach, who is knowledgeable in the subject area, monitors their activity, attends their general assemblies and supports the group during the year.

4.5 Student Success Centre

The Student Success Centre supports students by offering comprehensive, integrated services in the areas of academic advising, OU validation issues, student records, registration, and payments in a one-stop area. The Student Success Centre aims to create the optimum conditions so that students can follow the path to academic success. Students may visit the Student Success Centre to pay a bill, request a certificate, obtain a form, arrange to bring a visitor on campus, obtain their transcript, see an academic advisor, ask about OU validation, change a course, and obtain or replace their student ID. The SSC web page has been set up to

reflect the one-stop concept of the Centre and includes information from different departments. It may be accessed from the “Quick Links” on the ACG homepage (www.acg.edu) and it allows students to print forms or view the academic calendar, academic policies, final exams schedule, course schedule, graduation instructions, major requirements, frequently asked questions (FAQs), the email directory, and financial aid and international student information.

4.6 Disability Status and Provisions

Students are responsible for alerting the Educational Psychologist to a known or suspected disability and/or learning difference, and for providing relevant documentary evidence if available. The Educational Psychologist suggests actions to be taken to accommodate such cases, having ensured that there has been full consultation with faculty in the department(s) responsible for the assessment of that student. The accommodation is approved by the Committee on Disability and Learning Differences. This action must be endorsed by the Chair of the relevant Board of Examiners in the case of the validated award. Information, guidance and support are provided to all disabled students who declare their disabilities. Students with disabilities and learning differences may be eligible for special accommodations, such as extra time for examination completion, and receive support and educational counseling from the Educational Psychologist on campus.

4.7 Career Services

The Office of Career Services offers centralized, comprehensive and coordinated career development, through appointments, sessions and workshops, building relationships and longstanding collaborations between students/alumni and potential employers. In the past three years the Office has expanded the quality of the services offered by acquiring a Career Services Manager tool, Goinglobal, as well as the handling of the international internship positions and the work study positions, transforming it thus into a hub for career-related issues. The Office moved dynamically to the era of social media utilizing Facebook and LinkedIn. The variety of programs and services offered to students and alumni include: counselling sessions about career advising and graduate studies advising; an online test which identifies strengths and personality preferences aiming to assist the students in their selection of a major; Goinglobal, a tool offering job openings abroad; skills workshops about job search and job interview techniques; Career networking events; JobBank offering part-time and full-time positions; Career Days where the students have the opportunity to have a short interview with a company representative; International Internship program.

4.8 Study Abroad

The Study Abroad Programme brings US and international students to Athens but also sends Deree students to partner universities in the US and in other countries. The Study Abroad Programme is open to all undergraduate students. Students have the opportunity to take a semester of study with an international partner university. The College is proud to be partnering with a select number of institutions including Northern Arizona University, Mercy College, Texas A&M, Kingsville, University of Utah, and many other universities around the globe.

5. What to do if you.....

5.1are absent for more than one day

You must notify your instructor(s) if you are absent for more than one day. If you are going to apply for Mitigating Circumstances you will need to provide written evidence of the reason for your absence (see section 3.6).

5.2are ill

If you are absent through illness on the day of an examination or assignment deadline and you intend to apply for mitigation, you must also provide us with details and any available evidence as soon as possible. Contact the Student Success Centre to get a copy of the appropriate Mitigating Circumstances form.

5.3have a comment, compliment or complaint

We are committed to providing a quality, student-centered experience for all our students. We welcome comments and compliments from students, and find them valuable for on-going improvements. Comments and compliments about your course can be raised with your instructor(s) and/or Department Head/ Programme Coordinator. If you have a specific complaint about an act or omission of the College you may be able to make a formal complaint in writing under the Complaints Procedure (see section 3.8).

5.4are considering withdrawing from the course

You must consult with your advisor if you wish to defer your studies, withdraw from a course, or to transfer registration from one course or award (major) to another. Applications for deferral, withdrawal or transfer should then be lodged with the Registrar's Office. Applications are subsequently considered by the Committee of Academic Standards and Policies (CASP). CASP decisions are governed by the following regulations:

- Students are permitted to change a course within the first two days of teaching.
- Beyond this period, students may withdraw from a course within the first two weeks of teaching whilst retaining the right to re-enroll in the said course in the future.
- Changes after this deadline will only be considered in exceptional circumstances.
- Students shall not be permitted to withdraw and then subsequently re-enroll in a course after the submission or completion of the first summative assessment.

5.5need a reference letter

If you need a reference letter from one or more of your instructors, fill in the Reference Request Form from *myACG* (→ *Student Resources* → *Forms*), stating the reason why you need the reference, as well as the number of hard and/or electronic copies requested.

6. Other Relevant Policies

6.1 Attendance Policy

Class attendance is mandatory. Attendance and performance in class are closely correlated. Lack of attendance necessarily means that a student has not achieved the desired learning experience that course requires.

For purposes of mitigating circumstances, such as illness or other serious matters, the College allows students to miss up to 20% of class time. This applies to all courses. For certain courses instructors could take absences into account and lower a student's grade based on the marking criteria and learning outcomes of the course.

Absence from a class does not exempt a student from completing the work for that class. Students who have exceeded the 20% threshold of absences for serious mitigating circumstances will be referred by the instructor to the Registrar's Office. The Registrar will in turn inform the Committee on Academic Standards and Policies (CASP) which, in the light of any evidence of extenuating circumstances supplied by the student, will decide whether the student must withdraw from the course (and/or receive an F grade).

The only mitigating circumstance related to health, acceptable for excusing absences beyond the maximum is hospitalization. It is the student's responsibility to be aware of the number of absences in each course or module.

6.2 Student Punctuality Policy

It is the responsibility of students to be in class on time, and the responsibility of instructors to begin their class on time and end it on time. Students are considered absent and will be recorded as such, if they arrive to class 10 minutes (or more) later than the scheduled class starting time.

6.3 Turnitin Policy and Student Guidelines

The College is using Turnitin software to assist in the detection of plagiarism. If a case of cheating is proven, disciplinary procedures will be followed, as described in sections 3.6 and 3.7. More information about the College's Turnitin Policy can be found in Student Resources. Guidelines for Student Use of Turnitin:

- Students are only permitted to submit their own work and only for assignments created by DEREЕ faculty for DEREЕ courses.
- Students are not allowed to submit the work of others.
- Students are not allowed to have their own work submitted by others.
- Students are responsible for submitting assignments to Turnitin on time.
- Work submitted to Turnitin remains in a large database of papers against which future papers are scanned.

6.4 Transfer of credits

Students who transfer must be in Good Academic Standing at their previous institution. Students who wish to transfer from US institutions must have a cumulative index (CI) or overall

Grade Point Average (GPA) of 2.75 or above. Transfer students must contact the Academic Advising Office and the Validation Office after they are admitted to the College.

6.5 Evaluation of Transfer Credits

The transfer credit process begins immediately after the student's first registration and only after the student has submitted both the official transcript(s) and the course syllabi or descriptions of substantial length from official publications of the institution. Course syllabi may be required for a better evaluation of the student's completed prior academic work. All submitted documents not in English or Greek must be accompanied by certified English or Greek translations and must be submitted to the Validation Office before the end of the student's first semester. The assessment process of the student's prior academic work will be completed no later than two months (excluding vacation period) after the student has submitted a complete folder of the required documents as stated above. Students cannot be granted credit (or be exempted from) courses at Level 6 and/or for more than 4 courses (i.e. 12 US credits or 60 UK credits) at Level 5. All transfer credit requests are handled by the Validation Office.

6.6 Credit by Assessment for Professional Experience

Credit by assessment may be earned for experiential learning (professional experience) by experienced professionals* who wish to begin or complete their studies. Such credit may fulfill up to 36 US credits required for a degree. No credit by assessment can be awarded for Level six (6) courses, except for validated internship courses. No credit by assessment can be awarded for more than four (4) Level 5 courses. The method of assessment, the number of credits to be earned as well as the course(s) for which experiential credit will be given will be decided by the relevant academic department(s) depending on the disciplines for which credit has been requested. The academic department of the student's declared major will report the results of the assessment to the relevant School Dean for approval. The Office of the Dean will send the final approved evaluation to the Registrar's Office.

*Students must submit an application in order to take advantage of the Credit by Assessment program. The application includes an updated resume and a statement that describes knowledge and skills gained through experience-based learning and how they relate directly to course(s) for which credit requested. Students may also submit certificates of training, work samples, and other documents appropriate as evidence of equivalent to college learning. Once the application is approved a fee of 90 Euros per credit hour to be assessed will be charged to the student.

6.7 Student Matriculation

For the US NEASC accredited degree students have the right to complete their studies in accordance with the educational programs and requirements in effect at the time they were first admitted to the College. The maximum period of matriculation for a US NEASC accredited degree is 10 years. If the degree requirements should change during the student's period of studies at the College, the student may choose to complete those degree requirements in effect upon entry or any other set of requirements introduced subsequently and prior to

graduation; all the specified requirements for the particular degree chosen must be met. Students must observe all current prerequisites for courses. Students may stay informed about current prerequisites/co-requisites of courses by consulting annually the latest on line College Catalog. Re-admitted students are required to follow the programme requirements in effect of their re-admission.

6.8 Safety, Health and Wellbeing

The College committed to providing a vibrant and sustainable working environment that values wellbeing and diversity. This commitment exists alongside our wider legal and moral obligations to provide a safe and healthy working environment for our staff, students and members of the public who may be affected by our activities.

Special Needs

You are expected to declare any special needs that would affect your safety in the event of a fire or earthquake, e.g. hearing impairment or the use of a wheelchair. Students with special needs must declare their special need, to the College, for it to be taken into consideration.

Accident and Incident and Reporting

All accidents and incidents and dangerous occurrences, must be reported to, and recorded by College staff. In case of accident or medical emergency, you need to contact the College nurse. ACG First Aid Protocol and Medical Emergency Flow Charts are given in Student Resources.

Smoking

According to Greek law, smoking is prohibited in all educational institutions. All types of smoking, including vaping, are prohibited in all indoor and outdoor College areas.

Additional documentation:

- The **Undergraduate Online Catalog** (including Regulations for Validated Awards of the Open University) can be found at: <https://www.acg.edu/undergraduate/undergraduate-programs/>
- The **Economics Programme Specification** document is accessible via Blackboard CMS

Useful Information & Links

- The American College of Greece: <http://www.acg.edu>
- Blackboard CMS: [Blackboard Learn \(acg.edu\)](#)
- MyACG portal: <http://www.campusweb.acg.edu/ICS/>
- Student Success Center, Email: ssc@acg.edu